

City of Alamosa
Alamosa Public Library Board
Board of Trustees Regular Meeting Minutes
November 27th, 2018
5:30pm

I. Roll Call

Present: Laura Brueau, Patty Campbell, Kristina Daniel, Dawn Krebs, Mary Walsh, Jolene Webb. Staff: Andy Rice and Salai Taylor. Absent: Mandy Wilner.

II. Agenda Approval

Laura move to approve the agenda, seconded by Dawn; vote was unanimous.

III. Approval of Minutes

Mary moved to approve the September minutes, seconded by Dawn; vote was unanimous.

IV. Public Comment (none)

V. Presentations (none)

VI. Policy Discussion (none)

VII. Update on Current Programs/Items

a. Library Manager Reports September-October 2018

Salai reported that the statics for the last two months have been pretty even, collection development has remained the same, and there have been steady volunteer hours. In late October and early November, the public computers were down, but Salai conveyed that she'd have to do the report for November to see how it will impact the numbers. The Storytime To Go Kits have had 128 checkouts between August 2017 and October 2018. There are now 79 children signed up for the Planting Seeds, 1,000 books program and 27 caregivers for the Family, Friends and Neighbors program; 9 of which are Spanish Literacy Kits. The library showed "Goodbye Christopher Robin" for an adult/teen movie night on September 14th and 8 people attended; there wasn't a movie night in October. No one came to the MOOSE event on October 10th, but 6 children read to MOOSE on October 24th. The Fiber Floozies, Nancy Wilkie, Historic Preservation Advisory Committee, and People First have been meeting regularly at the library. The SLV Playdates "Baby Time" has risen to 19 babies and has become a regular event. Holly read to 123 kids and adults on September 19th for the annual Kite Fly. Though the PD's Fright Fest moved to the Rec Center as a result of the weather, the Library was able to move everything over and provide treats and activities for the trick-or-treaters.

346 children and parents attended the Tuesday and Friday Storytimes in September with another 279 in October. The SLV Origami workshop had 11 participants on September 15th and 8 on October 13th. The Hands on History program that meets on early release Wednesdays, lets kids travel through time and

learn about different ancient civilizations. There were 35 children and adults in September and 14 in October. The Free Little Libraries are steadily refilled with 100 books added the Food Bank per month. The Friends of the Library raised \$1,528.35 in September and another \$426.61 in October through Book Sale proceeds. There are now 65 members of the Friends of the Library. The manager of the Narrow Gauge COOP bookstore presented the Friends with a \$200 check in September and \$260 from sales of used books and 11 journals. Salai mentioned that the library has a book sorting and collection day once a month to get ready for spring sales.

b. Children's Librarian Reports September-October 2018

Salai went over Holly's report, providing more detail on some of the events from the manager's report. She emphasized the Colorado Cities and Towns Week where Mark Gonzales, the Solid Waste Superintendent, went above and beyond to entertain the kids. He brought in two garbage trucks and two other cargo trucks and had members of his team in character costumes. She also went over some of her activities with the Farmers' Market Library Pop-Up. Holly also attended the CLEL Conference in Arvada and wrote that it was a fruitful learning experience. She also mentioned that she was able to see Becky Steenburg at the conference as this year's co-chair. Salai noted that next year, Becky should be the chair. Kristina added that it is good to have someone from our community at the conference and know that we're on the cutting edge.

Mary asked about the weeding of the records and if the library still used AspenCat. Salai confirmed that the open source is Koha and they will be changing to Bywater. Mary asked if it was a data cleanup and Salai said yes, they have already cut back at least 10,000 records and will do an inventory and collection development next year. They last did inventory 4 years ago and collections have to sit for 7 years. Mary asked when this change was happening and Salai said February.

VIII. Programs/Items

a. MOOSE party Dec. 19th-Library Board

Laura announced that Moose is doing well and she is not retiring him. The party is scheduled in the library on December 19th from 5-7pm, but she asked for input from the board. Kristina proposed inviting City Council members, as it is right before the council meeting. Laura asked if they wanted to do a short story for Moose or holiday themed stories. Patty suggested taking pictures and Laura disclosed that she couldn't have Moose in costume when working, but he could wear a festive bandana. She also thought that Judith could create a backdrop for pictures and maybe have hot chocolate and cookies. Patty asked if they could do dog origami and Dawn asserted that she could get her husband to instruct. The board decided to call it "MOOSE'S Holiday Party." Patty also broached having

the kids create some ornaments at a table with poster board and clips. Dawn asked if they needed a press release and Salai said yes. Mary voiced that she could make cookies and Andy added they can buy some too. Kristina volunteered to work at a table until the meeting starts, or earlier if there is a work session. Salai asked if they should bring in a Santa but Laura said no, that he may scare Moose. Laura asked about a past decoration where pictures were posted to snow covered house, they may be able to do the same this year. Kristina promoted general holiday things, not just Christmas; she thought of making snowflakes, menorahs, and stars. Jolene proposed making bookmarks and mentioned that she can help take pictures. Dawn thought they could do activities where the kids drew or wrote what this time of year means to them. Patty recommended bringing out more bilingual books and expressed that she can search for those with a holiday theme.

IX. Board Comment

Laura reminded the group that both she and Patty will have their board appointments expire in June. Dawn suggested asking the college's Civic Engagement group for new members or for students that would be interested. Jolene announced that this will be the last Library Board Meeting she would be attending as she has been promoted to the City's HR position. Andy mentioned that the City's Celebration of Lights would take place this Friday (Nov. 30th) starting at City Hall at 5:30pm. Carolers from ASU will walk with the crowd to light up the city buildings and old courthouse, ending at the Roast where kids can meet Santa.

X. Adjournment

Laura moved to adjourn, seconded by Mary; vote was unanimous. The next regularly meeting is tentatively scheduled for January 22, 2019 at 5:30pm.