

City of Alamosa
Alamosa Public Library Board
Board of Trustees Regular Meeting Minutes
September 25th, 2018
5:30pm

I. Roll Call

Present: Laura Bruneau, Patty Campbell, Dawn Krebs, Mary Walsh, Jolene Webb.
Staff: Andy Rice and Salai Taylor. Absent: Kristina Daniel and Mandy Wilner.

II. Agenda Approval

Laura moved to approve the agenda, seconded by Dawn; vote was unanimous.

III. Approval of Minutes

Dawn moved to approve the May minutes, seconded by Mary; vote was unanimous.

IV. Public Comment (none)

V. Presentations (none)

VI. Policy Discussion (none)

VII. Update on Current Programs/Items

a. Library Manager Reports May-August 2018

Salai announced that the statistics for the past 4 months have been consistent. Jane Northrip has been working through SER and worked 17-25 hours a week since May. Patty asked how long they have her and Salai conveyed it could be anywhere from 6 months to 2 years. Bobbi Chapman, a volunteer from Arizona also worked 20 hours in July and 75 hours in August. Patty has been training Jane Trujillo as a member of the Friends of the Library.

Moose came in for his fourth and last day of the summer in May. There are currently 67 children signed up for the Planting Seeds (1000 books by kindergarten) and 24 caregivers signed up for the Family, Friends, and Neighbors program. There have been 95 checkouts for the Storytime To Go Kits between August 2017 and June 2018.

The Library still hosts movie night once a month, averaging around 30 people. The local fiber group has a usual attendance of 10-15 people and Nancy Wilkie from Blue Peaks Early Intervention Program has been meeting with parents and children in the library, since it provides a safe environment. The Children's Garden day care center has been using the Story room on early release Wednesdays. Laura asked how that worked since Moose also used the room on those days and Salai said that she would have to check the calendar, since there haven't been any conflicts. SLV Playdates "Baby Time" has been meeting in the Story room weekly. There were a total of 40 parents and babies in the month of August. 257 children attended the May Storytime, 145 in June, 100 in July, and there wasn't a Storytime in August. 125 children and parents attended the last Summer Reading Program in August.

The Friends of the Library made \$800 in May, \$1,318 in June, \$356 in July, \$503.25 in August, and \$1,500 in September. The Narrow Gauge COOP bookstore partnered with the FOTL to sell books that are donated for \$1 each. So far they have collected \$200 from those sales. Patty added that they are also creating journals (empty pages in a recycled book binder) and selling them at the bookstore. They collect 65% of those proceeds. The FOTL then donated \$5,000 to the library as part of its annual commitment.

b. Children's Librarian Reports May-August 2018

Salai recommended that the board look through the children's reports from May-August to see everything that Holly has done in that time. Andy asked how the ILL is doing and Salai reported that they are charging more than last year and have sent out 2,000 more items. Mary asked if the extra charge was from the carrier and Salai disclosed with the high volume, they are now shipping out 3 times a week. She added that their DVD selection is very popular

VIII. Programs/Items

a. MOOSE party Dec. 12th

Laura announced that Moose will be at the library Oct. 10, Oct. 24, Nov. 7, and Nov. 28 from 3-5pm. They will also throw a party for Moose on Dec. 12th from 5-7pm. Laura is unsure if this will be a holiday party or a retirement party depending on how he does during the school trips and readings at the library. Salai asked what activities she'd like to do and Laura maintained that she would probably just recycle some things. She mentioned that she would make a decision for the party by November 7th and then they could communicate via email for the preparations.

b. Fright Fest

Salai announced that the library will be participating in the PD's Fright Fest on Halloween. The library's theme will be Pirates and all the staff will be involved. They will have a treasure hunt inside the library and a game on the outside patio with a pirate ship that has holes and balls to throw. They will also be giving out candy, toys, and books. Laura revealed that she probably wouldn't be able to help during the event, but she could help set up. Patty volunteered to help until 7pm that night.

IX. Board Comment

Michele Romero has resigned from the Library Board, leaving 2 vacant seats. Mary expressed that she used to get flyers in the mail along with her water bill that announced when seats were open and Laura suggested posting an ad on Facebook. Mary asked if they still have to live in city limits to qualify and Andy noted that now they just have to work in city limits or have some kind of involvement. Dawn disclosed the Friends of the Library have an email list that they can send out as well. Mary voiced that she may not be able to attend the next meeting and the board agreed

that usually it is hard for everyone to make the November meeting because of the holidays. Jolene revealed that she attended the Storytime for municipality's week, which highlighted sanitation service. She said that Holly did a very good job and the guys are excited to go again next year.

X. Adjournment

Laura moved to adjourn, seconded by Mary; vote was unanimous. The next regularly meeting is tentatively scheduled for November 27th, 2018 at 5:30pm.