

Alamosa Public Library  
300 Hunt Ave.  
Alamosa, CO 81101

### **Theft or Mutilation of Library Property**

#### **Damage to Library Property**

Any behavior which may damage Library equipment, collections, or facilities is strictly prohibited. Protection of Library materials as defined under Colorado Revised Statutes:

24-90-117. Theft or mutilation of library property. Any person who takes, without complying with the appropriate check-out procedures, or who willfully retains any property belonging to any publicly-supported library for thirty days after receiving notice in writing to return the same, given after the expiration of the time that by the rules of such institution such property may be kept, or who mutilates such property commits a class 3 misdemeanor and shall be punished as provided in section 18-1.3-501, C.R.S.

#### **Materials Not Returned**

It is a violation of City Ordinance, as well as state statutes, for any person to willfully retain any library material. The Library will engage in a reasonable correspondence related to any materials not returned.

#### **Chapter 11, Article VI, Offenses Relating to Property, Sec. 11-101. Library property.**

- A. It shall be unlawful for any person to remove or to assist in the removal from the library to the city, Alamosa Public Library, ("the Library") any book or other item belonging to the Library, without first having the same checked out by an employee of the Library according to the rules and regulations of the Library.
- B. It shall be unlawful for any person to write or mark upon, injure, deface, tear, or destroy any book or other item belonging to the Library.
- C. It shall be unlawful for any person to fail to return any book or other item belonging to the Library in accordance with the rules and regulations of the Library.

Any person who steals, or attempts to steal, or damages or destroys Library material or

equipment shall be held liable for paying replacement and processing costs. Also, suspension of borrowing privileges will be implemented by the Library until the lost or damaged item is paid for.

Approved by Library Board of Trustees  
February 24, 2009