

City of Alamosa
Alamosa Public Library Board
Board of Trustees Regular Meeting Minutes
March 27th, 2018
5:30pm

I. Roll Call

Present: Judith Boyd, Laura Bruneau, Patty Campbell, Dawn Krebs, Michele Romero, Mary Walsh, Jolene Webb, Mandy Wilner. Staff: Andy Rice and Salai Taylor.

a. City Counselor

Kristina Daniel couldn't make it to the meeting but she will be attending the board meetings moving forward.

II. Agenda Approval

Mary moved to approve the agenda, seconded by Laura; vote was unanimous.

III. Approval of Minutes

Salai noted an amendment to the Library Manager Report for November's meeting; changing CLC to ILL. Laura moved to approve the amended minutes, seconded by Mary; vote was unanimous.

IV. Public Comment (none)

V. Presentations

a. National Library Week-Library Carnival-Judith Boyd

Judith announced that the event will take place April 8th-14th with the carnival on Friday 13th from 5pm-7pm. The carnival will be divided into stations with games, popcorn, cotton candy, and prizes. Tokens will be given out and anyone can enter the raffle to win big prizes such as Moose's book. Mandy asked how kids signed up for a library card without a photo ID and Judith answered that they would include a library card application in the gift bags, then when they bring it back a parent or guardian will have to be with the child for them to sign up. Salai disclosed they would encourage people to come back for a library card by offering a book from the library nook.

Salai put Dawn and Patty down to work at the hostess table and asked the board for volunteers to help with games. She also noted that the bigger prizes will be locked up at the front of the library. Michele asked if someone would email the board about their positions and asked when they would need to be there to set up. Judith expressed that a half an hour before would be fine and everyone was welcome to dress up for the event.

VI. Policy Discussion (none)

VII. Update on Current Programs/Items

a. Library Manager Reports-Tracking of Record Highs

Salai went over the manager report for November and December, since the January meeting was canceled. In November, the library received a new volunteer, Jaymie Coffman and a volunteer on behalf of the Vocational Rehab. The library also added another Storytime on Tuesdays and may have to add a preschool time, as attendance has been high. She announced the movies that were presented in November and December and the number of books used at the Little Free Libraries. February showed a record high for Interlibrary Loans and continues to grow as DVDs are now available.

She also announced the grand opening of the Discover Health Exhibition on February 3rd. 38 Children dropped off their stuffed animals on the 2nd for a sleep over and came to do activities and have breakfast the next morning. Parks and Rec held Play Sessions in conjunction with the programming on February 7th and 21st. Of 16 Storytime To Go Kits, the library had 29 checkouts between August and January and an additional 55 checkouts through February. 49 children are now signed up for the Planting Seeds program (1,000 books program) and 367 books were purchased for the giveaways. 19 caregivers have signed up for the Early Literacy Kits for the Family, Friends, and Neighbors program. La Lave Family Resource Center came in and used the Storybox To GO Kits and used the library to host Family Nights.

The local Fiber group met on February 14th and will commence on March 14th. They are currently making baby hats for newborns in the hospital. The SLV Origami Workshops are still underway and the instructor has been very busy, showing up at every event. The 10th edition of "Messages from the Hidden Lake" has been announced and the deadline is July 1st, 2018 for all ages.

b. Children's Librarian Reports

There were 249 Children's Services Visits for November and 168 in December. The January report showed 268 children and 315 in February. Salai showed the board pictures of the events that took place in the past months, Moose's Special Day, and the Heart Health activities that staff and the Women's Citizenship Club set up for the kids.

c. MOOSE Kick-off event and programs update-Laura Bruneau

Laura thanked the board and the library staff and reported that the Kick-off was a success. Though there were not many kids in February, she noted that March had 7-8 kids and many came from Cornerstone Christian Academy. There are still events scheduled for April and May and she will be promoting Moose's book. She suggested an end program in May or perhaps another kick-off event in July or August. She confirmed that Moose will be attending ASU for finals week, but will not be able to be around large dogs.

Dawn asked if there was a press release at the beginning and a schedule of events. Laura said there was and asked Jolene if she could also promote it through the

city. Michele suggested connecting with the local student volunteers and Mandy added that they should talk with high school juniors as well as seniors.

d. Discover Health

Salai said she covered most of the content in the Manager Report. The exhibit will be leaving on April 3rd.

VIII. Programs/Items

a. Interview for Children's Librarian

Salai confirmed that there are 7 applicants for the position of Children's Librarian. She suggested that they conduct a Storytime along with the initial interview. Mandy volunteered to be on the interview committee with Salai and Andy, though he said he would like to talk with Salai before anything was made definite. Salai stated that someone would be hired by April 23rd and was hoping to start interviews as early as next week. Mary asked if the applicants were local and Salai said they all are.

IX. Board Comment

Mary recognized Salai on doing a good job with everything. Michele asked if there was a Librarian's week to recognize the library staff and Salai answered she didn't know. Laura announced that there is a National Library Week and that the National Librarian Day is Tuesday, April 10th. Patty proposed bringing in a potluck for the staff on that day around 12pm. Patty organized a list of volunteers and what they would bring for the event.

X. Adjournment

Laura moved to adjourn, seconded by Mary; vote was unanimous.

Next meeting: May 22, 2018